



DEPARTMENT OF THE ARMY  
GEORGIA NATIONAL GUARD  
Human Resources Office - AGR  
1000 Halsey Avenue SE, BLDG 447, Suite W-2101  
Marietta, Georgia 30060

## Active Guard and Reserve (AGR) Vacancy Announcement

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**Announcement Number:** 26-100

**Opening Date:** 4 Jun 26

**Closing Date:** 21 Jun 26

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**Position Title:** HR NCO

**Authorized Grade:** E5

**Duty MOS / AOC / Branch:** 42A

**Duty Location:** HHC, 1-171<sup>st</sup> AV, Marietta, GA

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### **Application Restrictions**

Applicant must be a member of the Georgia Army National Guard.

**Must be 42A qualified.**

Open to grades E4 and above (Higher grade Soldiers will be reduced to E5 if selected)

Must meet HT / WT requirements IAW AR 600-9.

Must have a current AFT.

Must not be currently flagged or pending any adverse actions.

ASVAB: CL / 90

PUHLES: 323222

Required Security Clearance: Secret (*IPPSA Talent Profile must show current security clearance. If not, a memo from the State Security Manager certifying you have a favorable background check with no derogatory information on file and that you are eligible for at least an interim clearance.*)

**Note: *If vacancy is opened to any MOS / AOC / Branch: selectee must become duty position qualified within 12 months of hire date (if applicable). Failure to do so could result in termination from the AGR program. Applicants must meet ASVAB and PUHLES prerequisites to reclass.***

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### **Application Instructions:**

1. Scan documents into one PDF File in the order listed below
  2. Label PDF document as: Announcement Number, Last Name, First Name (i.e. 23-075, Doe, Jon)
  3. Email PDF file to: [andy.l.tanner.civ@army.mil](mailto:andy.l.tanner.civ@army.mil). Include in Subject Line the announcement number and last name, first name.
  4. AGR, ADOS, OTOT, TECH must Cc their first line leader when submitting application.
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### **Required Documents:**

1. NGB 34-1 (Version DTD: 20131111): *Must be complete and signed.*
2. Individual Medical Readiness Record (IMR): *Located in AKO, My Medical Readiness, IMR Record.*
3. DA 705 – Test, APR 2022: *Must show current AFT*
4. DA 5500 / 5501 Body Fat Content Worksheet: *If applicable*
5. IPPSA Talent Profile: *Updated within 30 days of job closing date; ASVAB scores must be annotated (enlisted only) as well as required MOS, Branch, MILED as applicable.*
6. DA Form 5016, Retirement Accounting Statement: *Downloaded from IPPSA*
7. OER / NCOER: *Current up to the last 5.*
8. Discrepancy Memo: *Mandatory if applicable to explain any deficiencies in packet. (i.e., missing, incomplete, incorrect documents)*
9. Letters of Recommendation: *Optional. Limited to no more than 3.*

**Note:** *No applications or additions to previously submitted packets will be accepted after the closing date of this announcement. Incomplete packets will be returned without action.*

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### **If Selected (as applicable):**

Non-on-board AGR selectees must under-go a Chapter 2 accession physical and be medically cleared before being scheduled for in-processing.

New AGR Soldiers will receive 3-year, initial tour orders. This period will be probationary. Continuation in the AGR program will be based on demonstrated potential and performance.

AGR Soldiers on their initial tour will be stabilized for a period of 18 months (subject to organizational needs).

AGR Soldiers are subject to be assigned anywhere within the boundaries of the State.

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